

Adding Trusted IP Address in Salesforce

1. Go to <https://login.salesforce.com/>. Enter your Administrator **User Name** and **Password** and click on **Login** button.
2. Select **Setup** from User Menu for the User - top right corner to see setup page.
3. Scroll Down. Click on **Manage Users** on the left menu under **Administration Setup**.
4. Click on **Login History** under **Manage Users** on the left Menu.
5. You will be presented with a list of login history. Make note of your login **IP address**. IP addresses for all the logins are listed on the page.
6. Scroll Down. Click on **Security Controls** on the left menu under **Administration Setup**.
7. Click on **Network Access** under **Security Controls** on the left Menu.
8. Click on **New** button on the **Network Access** page.
9. Enter the **IP Address** - that you noted just few steps before - from Login History for **Start IP Address** and **End IP Address**. Click on the **Save** button.
10. Once you click on the **Save** button, the IP will be listed in the Trusted IP Range.
11. Security Token of your IP is added in Salesforce. Now, you are ready to access Salesforce from your computer.