

# WorkFlow

A workflow is a collection of one Trigger and a set of rules required to perform an integration.

The status can be set to, 'On or Off'. An on status will enable a workflow to execute - either by schedule or by Run Now action. An Off status will disable a workflow from executing. Properties can also be set by selecting appropriate fields and save.

The below screenshot illustrates the workflow listing page. All workflows have a sequence in order of execution.

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## Create, Edit and Delete Workflow

To create a workflow - "**Create New Workflow**"

1. Enter a preferred **name** and "**Save**" to view the **Workflow** on the **listing page**.
2. "**Edit**"- To **edit/change** the **Workflow** name.
3. "**Delete**"- To Delete the Workflow and all of its components from the system. ***Once deleted, a user will not be able to recover Workflows, or any of its components, from the system.***
4. "Download"- Download the Workflow in a zipped format in the Downloads folder of the local file system.